

Description of Patron Volunteer Opportunities- 2008-2009

- **The St. James Gala** is held every other school year and is a fun filled evening of great food, great music, silent/live auctions and lots of camaraderie with friends!! You won't want to miss it! This year the Gala will be held on February 21, 2009 at the Grand Lodge in Hunt Valley. We are looking for volunteers to help with the planning, decorating, auction acquisitions, advertising, set up and clean up. Chairs: Kathleen Doyle, Janine Sterner & Beth Rockstroh
- **Hot Lunch Program**- Once a month, a hot meal is offered. Volunteers are needed to help prepare, serve and clean up. Dates of meals: September 24, October 13, November 17, December 10, January 21, February 10, March 11, April 8, May 6. Chairs: Beth Bowden, Cheryl King & Jen Workman
- **Chicken Tenders Program**- Twice a month, chicken tender meals are offered. Volunteers are needed to help prepare, serve and clean up. Please see the flyer or on-line calendar for dates. Chair: Cindy Franzoni
- **Subway Day** is now being offered seventeen times this year due to popular demand! Volunteers will be needed to set up, sort, serve and clean up. Please see flyer for dates. Chair: Jenny Roth
- **SJA Tuition Chance** is a fundraising event sponsored by the Patrons. Only 200 tickets are sold for \$100 each. Tickets are offered to the immediate community first and will then be opened up to others outside of the SJA community. The prize is one year's full tuition to St. James Academy or \$10,000 to the private school of your choice. Volunteers are needed to track ticket sales, assist with outside ticket sales and advertising, be available at key events for ticket sales, and market the drawing. Chair: Barbara Larrabee
- **Kathryn Beich (replacing Sally Foster)** is our new fall fundraiser happening in September. This new vendor has an exciting portfolio of items to purchase for your holiday needs. Items include: gift wrap, magazine subscriptions, food and an array of gifts for teens, Dads and pets. On-line shopping includes a variety of monogrammed items. Sample products will be on display at the school store on August 13 & 14. We will need help collecting orders and sorting items once they arrive. Chair: Jessica Schreiber
- **The School Store** is open daily from 8:10- 8:25 am for your convenience. Volunteers are needed throughout the year on a daily basis (15-20 minutes) as well as on an as needed basis. There will also be some planning involved for new projects in the upcoming year. Chairs: Kim Popowski and Kelly Horner
- **Jingle Bell Junction** is one of the best events of the year for all of us! Throughout the year, we will be accepting donations of slightly used items that will be sold during our one-day holiday shopping extravaganza!! The children have the opportunity to shop for everyone on their lists. Volunteers are needed for collection and sorting of items, setting up the day before the event, shopping assistants to the children, wrapping gifts and clean up. Chairs: Jennifer Heinlein and Karen Keyser.
- **The Christmas Shoppe** is a 2-day annual event held on November 7 and 8, 2008. The school is transformed into a marketplace for vendors of items and wares. Look forward to a variety of new vendors this year. Volunteers are needed for planning, setup, decorating, duties to be carried out during the event and cleanup. Chairs: Janet Sucoloski, Cindy Hall, Lindsay Cocks, Beth Rockstroh & Carolyn Savitsky.
- **The Christmas Shoppe Café** is an extraordinary dining experience that takes place in the midst of our Annual Christmas Shoppe. Chef Gus prepares meals throughout the event that keep them coming back each year. We will need volunteers for prep, cooking, grilling, serving, waiting and clearing tables, doing dishes, setting up and breaking down, serving wine/beer/drinks, coordinating the middle school volunteers. Chairs: Gus Hajimihalil, Lisa Ali, Julie Lafferty
- **Teacher Appreciation Luncheon** is a tradition that gives all parents and students the opportunity to show how much we appreciate the impact of the teachers and staff of SJA on our lives. Volunteers for creative planning, decorating, kitchen-prep, serving, clean up and organizing are all needed. Date still TBD. Chair: Beth Rockstroh
- **Used Uniform Sale** is April 23-24, 2009. Help is needed in gathering, sorting and preparing uniforms for sale. Chair: Mary McClelland & Kari-Ann Lynne

- **The School/Church Picnic** is going to be September 14th. Volunteers are needed for setup and clean up. Chair: Joyce Strueber
- **The Horse and Pony Show** is a tradition at St. James. Riders and non-riders alike come and enjoy the activities of this Day. Held on May 2, 2009, we will need volunteers in the following areas:
 - **Pony Show Ad Booklet** This booklet is created to outline the rules of the competition while also showing the support of our many local businesses, families and alumni. Volunteers are needed to help follow up with previous advertisers, collect the ad information and solicit new businesses for advertising. This is a great fundraiser for our school. Chairs: John Bennett, Anastasia O'Donnell and Barbara Larrabee.
 - **Pony Show Setup** Assist in getting the rings ready for the big day. This is rather physical work that will be done under the supervision of the chairs during the day the week prior to the event. If you or a big, burly friend are available the week of April 27, 2009, then we want you. Chairs: Joanna Porter and Peggy Maher
 - **Pony Show Jump Crew** The crew works the day of the event under the direction of the chairs setting and resetting jumps. Training on 5/1 and event on 5/2. Chairs: Joanna Porter and Peggy Maher.
 - **Pony Show Lunch House-** Chef Gus is serving up grub for the riders and guests in his usual form. Kitchen prep, grilling, serving, setup and cleanup. Chair: Gus Hajimihalis
- **Recycling Programs-** Work with our staff to maintain our Green School Standards and assist in recycling programs. You may be implementing new programs or maintaining existing ones. Contacts: Mr. Buck and/or Carol Fry
- **Field Day** is June 1, 2009. Volunteers are asked to help with field events, lunch house setup, serving, cleaning up. Chairs: Beth Rockstroh, Carolyn Savitsky and Maria Caruso.
- **Art Classroom Assistants** are needed during the school day as well as special events throughout the school year. Please indicate your day and time preferences. Contact: Robin Williams.
- **World Language Classroom Helpers** are needed. Preferably one from each grade or one from each class to make simple games or pieces for games, put up bulletin boards, assist with class projects, and serve food for celebrations.
- **Library Volunteers** are needed in the to assist with a variety of tasks including: shelving books, laminating, preparing bulletin boards, photocopying, and word processing. Hours are flexible and training is available! You may sign-up to volunteer once a week, every other week, once a month, or be on call for special projects and events.
- **Clerical Assistants** are needed on a monthly basis in the Offices of Admission and Development. Contacts: Dianne Fowler and Judy Connelly
- **The Golf and Tennis Outing** is fast becoming a tradition here at SJA. Held on October 23rd this year, the golf will take place at Greystone Golf Course and tennis will take place on campus. We are looking for assistance with corporate donations, marketing, and planning of this event. Chair: Matt Rockstroh and Mike Schreiber (Golf) and Annie Huber and Sara Ball (Tennis)
- **MAESA** stands for the Mid-Atlantic Episcopal Schools Association. This multi-school event will be at the SJA Campus on April 24th, 2009. This all-day event requires volunteers to meet, greet, set-up, help judge, serve lunch and clean up for several hundred visiting students. Contact: Beth Rockstroh and Barbara Larrabee.
- **Book Fair** is held for a few days in the month of May. Volunteers are needed to help with set up and sale of books. Chairs: Mary Gleeson
- **Lunch Room Parent Volunteers** are needed to provide assistance to students and staff during the lunch break at 11:45 am-1:15 pm. Volunteers will be trained on lunchtime expectations of students and staff as well as fill in as needed on special lunch days. Coordination and scheduling of these volunteers will also be required. Chair: Beth Rockstroh and Barbara Larrabee